FIELD BRIEFING CHECKLIST

**Situation**
- Project Name, location, map orientation
- Terrain, ecosystem type
- Weather

**Mission/Execution**
- Project Sponsor
  - Crew Leader / Supervisor – who is responsible.
- Leader’s Intent – overall objectives and strategy
  - Task – what is to be done.
  - Purpose – why it needs to be done.
  - End State – how it should look when done.
- Specific assignments
- Contingency plans
- Medevac plan
  - Personnel, equipment, transport options

**Communications**
- Communication plan
  - Cell Service (y/n), cell numbers
  - Radios: frequencies, repeaters.
- Check-in plan

**Service/Support**
- Other crews in area
- Logistics
  - Transportation
  - Supplies and equipment

**Risk Management**
- Identify known hazards and risks
- Identify control measures to mitigate hazards/reduce risk
  - Tailgate Safety Session, LCES, etc.
- Identify trigger points for reevaluating options.

**Questions or Concerns?**